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enforcing this policy. No policy can address every possible activity or situation that may occur on university property, and the university reserves the right to address such situations as circumstances warrant.

This policy does not apply to use of university facilities or grounds for official events sponsored by the university, nor does it supersede policy 3364-5-10, (use of university facilities). Expressive activities carried out under this policy will not be considered to be speech made by, on behalf of, or endorsed by the university. This policy supersedes any provisions in any other earlier-adopted university policies that address similar or overlapping issues, such as use of outdoor spaces. Academic freedom is not addressed

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(B) Scope of policy

This policy applies on all university campuses. This policy does not apply to use of any

Prior notice is requested to ensure that there is sufficient space for the large group event, that the large group event does not conflict with any other scheduled use of the outdoor space, and that sufficient university resources are available for crowd control and security. If such advance notice is not feasible because of circumstances that could not be reasonably anticipated, such as because of very

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Name of Policy: Use of university facilities	
Policy Number : 3364- 5-10	
Approving Officer: President	0000
Responsible Agent(s) : Provost and Vice President for Academic Affairs and Chancellor and Executive Vice President for Biosciences and Health Affairs	Original effective date : June 3, 2011
Scope: all persons or groups using University facilities	
	ical revision of existing
Major revision of existing Reaffirmatic	on of existing policy

(A) Policy statement

The use of university facilities shall at all times be consistent with the instructional, research and public service functions of the university. The university shall retain the right of determining which activities are consistent with its primary purposes.

All persons or groups using university facilities shall conform to the requirements of these rules and other university policies and state laws.

(B) Purpose of policy

The purpose of the policy is to provide guidance in the use of facilities at The University of Toledo

(C) Scope

All persons or groups using university facilities.

(D) Procedures

(1) Use of university facilities shall be arranged through the appropriate scheduling office. Requests for use of university facilities shall be made in accordance with established procedures. When there are conflicting requests for space, a determination will be made by the scheduling office concerning which users will be authorized use of space.

- (2) Approval for use of assigned space (space assigned to a particular university department or area) shall be obtained through the department or area to which space is assigned.
- (3) All uses of University facilities shall be properly scheduled and such uses will be made only with permission granted by the administrative officer of the appropriate area.
- (4) All requests for the use of facilities should be directed to the appropriate administrative officer.
- (5) All rental income for use of University facilities shall be deposited with the Student Accounts Office.
 - (a) Rental income from educational and general bui





(E) Related policies include but are not limited to:

3364-35-14 Facility rental and usage3364-30-01 Reservation policy for student union facilities3364-20-04 Permanent or temporary space allocation3364-60-01 UT Smoke-free and tobacco-free policy

Approved by:	Policies Superseded by This Policy:
<u>/s/ laj</u> Lloyd A. Jacobs, M.D. President	 V-6-2 Use of University Facilities, former Main Campus policy, previous adoption date February 10, 1999 01-025 Scheduling, Events and Rooms, former Health Science Campus policy, previous review date July 1, 2003
<u>June 3, 2011</u> Date	Initial effective date: June 3, 2011 Review/Revision Date: Next review date: June 3, 2014
Review/Revision Completed by:	
Provost and Vice President for Academic Affairs	